

Materials for application

Documents		Requirements	Original	Photo copy
1	Application Form	Fill in the “Application Form of Master of Professional Accounting Program of Shanghai National Accounting Institute” with the complete information, then print out and sign your name and date.	1	1
2	Graduation certificate & degree	1. Graduation certificate and degree diploma must be original documents or notarized copies either in Chinese or in English.	1	1
3	Official academic transcripts	1. The transcripts must be original documents or notarized copies either in Chinese or in English. 2. The transcripts should include a full list of courses taken and standard achieved.	1	1
4	Personal statement	1500 words in English. Please make a detailed statement from the perspectives of your academic background, work/research experience and achievements, future career plans, etc.	1	1
5	Research plan	Please write your expected learning and research mission during your study in China	1	1
6	CV	In English.	1	1
7	Recommendation letters	1. Two recommendation letters, one from a government official at the Deputy Director-General level or above, the other from a professor or an associate professor in field of economics (or management). 2. The recommendation letter must be original documents either in Chinese or English.	2	2

2024 Master of Professional Accounting Program

8	Copies of English language proficiency test results	If the applicants are not native English speakers or whose instruction media of tertiary education is not English, then a proof of English proficiency need to be demonstrated. (TOEFL iBT, IELTS or GRE score are desirable but not compulsory.)	1	1
9	Photocopy of valid passport	The passport type must be ordinary. Important: All successful candidates should enter in China and register with SNAI with the same identity they used for applying for the master program at SNAI.	0	2
10	Recent passport size photos	One photo should be stuck on the application form.	2	0
11	Physical examination form	The physical examination result should be within one month and prove that the applicant has no serious infectious disease or physical disability that could affect the study or other diseases that prohibited by China's Entry-Exit Inspection and Quarantine Laws and Regulations	1	1

Submission

1) Applicants can only apply for the scholarship program after obtaining approval and recommendation from the relevant departments of government responsible for this affair and submit the application materials according to the specific requirements of the relevant departments of their home country.

2) If the government allows individual applicants to submit materials directly to the Chinese Embassy, the applicant must obtain the relevant certificate or recommendation letter from their home country for permission to study in China. The applicants need to submit all the application materials listed in the above table in both hard copy and scanned copy to the Economic and Commercial Counsellor's Office of the Chinese

Embassy. Hard copy must include both the original copy and the photocopy, as indicated in the table.

3) The relevant government departments need to submit a written request to the Economic and Commercial Counsellor's Office of Chinese Embassy for an official recommendation letter and clearly state:

- Whether the applicant is willing to be considered for a similar program at other universities if the spaces in SNAI program are full;
- Other special requests if any.

Reminders:

- 1) All the documents to be submitted should be either in Chinese or English. Otherwise, a notarized copy in Chinese or English is required;
- 2) The original documents of degrees, diploma transcripts and language certificates must be presented for on-site verification at the Economic and Commercial Counsellor's Office of the Chinese Embassy; Applicants should send the scanned copies of all documents to the contact person of the program after the verification;
- 3) Applicants will get back all the hard-copy materials, both original copies and photocopies from the Economic and Commercial Counsellor's Office. If admitted, they must take the documents to China and submit them to the International Education Center of SNAI during registration.

Contact

Contact person: Ms. Grace DING; Ms. Kenan XU

E-mail: masterprogram@afdi.org.cn

Telephone: (86-21) 69768020 or (86-21) 69768237

Fax: (86-21) 69768233

Website: https://www.snai.edu/AFDI_English.aspx;

Address: 200 Panlong Road, Qingpu District Shanghai, 201702, P.R. China

Notes :

1. All the application materials will not be returned whether the applicant is accepted or not.
2. No explanation will be made by the Chinese Government regarding admission results.
3. Students are not allowed to bring his/her spouse or children to accompany them while studying in China. If a student expects to have his/her spouse, children, relatives or friends to visit him/her during the stay in Shanghai, the visitor will have to bear all the expenses by him/herself.
4. Students admitted to the program should strictly adhere to the relevant laws and regulations regarding China's public health security.
5. The admission materials will include other necessary documents for visa processing.